

Cover Sheet - Planned Course Overview

A. Planned Course Title: Computer and Information Technology Course Number: N/A

B. Grade level: 4 Level/Track:

C. Board Approval Date: 08/22/2016

D. Instructional Time:

1. Length of course in weeks: 36 weeks
2. Number of class periods per week: 1
3. Length of class periods: 40 min.
4. Total clock hours/credit for the course:

E. List of the units of study within the course and estimated number of class periods or weeks allotted to each:

<u>Unit</u>	<u>Estimated Time</u>
General Awareness	2 weeks
Keyboarding	6 weeks
Word Processing	9 weeks
Networking	2 weeks
Internet	9 weeks
Multimedia	6 weeks
Cyber Safety	2 weeks

F. The texts or major resources for the course:

Various software programs; no textbook is used.

G. Special Notes:

This course will meet one time per week. There is time allowed for the students to work on special projects that integrate with the content areas. The classroom teacher and the computer teacher will determine the projects together.

H. Names of the committee members who developed the planned course:

M. Simmons, J. Seip, S. Martin