

**NORTHAMPTON AREA SCHOOL DISTRICT**  
**Annual Booster Club Registration**

Sport/Activity:

School Year:

A. Booster Club Officers:

President:

Vice President:

Secretary:

Treasurer:

B. Describe how the above individuals were elected/chosen officers for this booster organization.

C. List one (1) contact person for communication with the athletic director or designee.

Name:

Email:

Phone (h):

Phone (c):

Phone (w):

D. Financial Information:

a. Name of Financial Institution:

b. Designee to sign checks:

1.

2.

c. The two (2) people receiving the bank statements -

1.

2.

d. An End of Season treasurer's report must be submitted to the principal or designee within twelve (12) weeks of the end of the season.

e. The organization's recommended maximum limit of carryover money for the year is \_\_\_\_

f. A projected, detailed budget will be presented to the principal or his/her designee with this

registration form. This budget must include the anticipated booster dues/fees and the breakdown

School-Related Groups/Boosters/Support/Parent Organizations

E. Special Notes:

1. Spectator Code of Conduct - See Policy 904. Please make copies and hand out NASD Policy 904 to every booster member prior to the start of the season.
2. Banquet guidelines - Please provide banquet guidelines, which must include a non-alcohol policy.
3. Please provide the following information
  - a. Website/link address:
  - b. Webmaster for your Booster organization:
4. Concession Stand guidelines:
  - a. Food handlers' license must be on file with the principal or designee. For information regarding food safety certifications, permits, and licensing in Northampton County, contact:

Northampton County Food Safety Division  
669 Washington Street  
Easton, PA 18042  
(610) 559-3000  
<http://www.northamptoncounty.org/northampton/site/default.asp>