

Northampton Area School District
June 7, 10, and 11, 2019
Elementary and Secondary Instructional Assistant In-service
Agenda

Please Note: All instructional assistants must pre-register on CPETracker for the sessions assigned to them. Also, all instructional assistants must sign-in at each session to verify attendance.

Instructional Assistants who have teacher certificates must note that they have a "teaching certificate" on the sign-in sheet when signing in at a session in order to receive Act 48 credit through PDE.

If you have forgotten your CPETracker username and password, please go to www.cpetracker.org, click on "Forgot password," and a new password will be sent to you.

These sessions will provide:

- six (6) hours for secondary IAs (June 7 and June 10)
 - four (4) hours for elementary IAs (June 10 and June 11)
- toward the required 20 hours of staff development per Chapter 14 regulations for the 2018-2019 school year.
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Friday, June 7, 2019, Secondary IAs Only

1. High School Instructional Assistants:

- **Mandated Reporter Training [1Be]** (11:30 a.m. to 2:30 p.m.)

Presenter: Presenter from Women's Resources of Monroe County, Inc.

Location: High School Cafeteria

Description: This presentation reviews the elements of child abuse, including the legal definitions of a child, perpetrator, and categories and indicators of abuse. The training provides an overview of mandated reporting obligations, including how to make a report, protections for those who report, and the liability for failing to report. Mandated Reporter is required as a 5 year rolling renewal requirement.

2. Middle School Instructional Assistants:

- **Best Practices for the Classroom [1Te]** (11:30 a.m. to 2:30 p.m.)

Presenter: Dr. Lori Kuhns, Assistant Director of Curriculum and Instruction

Location: District Office Board Room

Description: Instructional Assistants will engage in a collaborative session focusing on reviewing instructional strategies and reflecting on current classroom practices. This session will focus on best practices related to formative assessment, feedback, and scaffolding.

Monday, June 10, 2019, Secondary and Elementary IAs

1. Borough and Lehigh Elementary Instructional Assistants:

- **Supporting Students with Executive Functioning Needs [1Te]** (1:00 p.m. to 3:00 p.m.)

Presenter: Dr. Amanda Helman, IU20 Consultant and Trainer

Location: District Office Board Room

Description: This workshop will provide IAs with an understanding of Executive Functioning needs and strategies to help support students with an array of executive functioning needs including paying attention, organizing, staying

IA In-service for June 7, 10, and 11, 2019

focused, regulating emotions, understanding different points of view, and keeping track of what they are doing.

2. George Wolf and Moore Elementary Instructional Assistants:

- **Mandated Reporter Training [IBe]** (1:00 p.m. to 3:00 p.m.)
Presenter: Presenter from Women's Resources of Monroe County, Inc.
Location: High School Cafeteria
Description: This presentation reviews the elements of child abuse, including the legal definitions of a child, perpetrator, and categories and indicators of abuse. The training provides an overview of mandated reporting obligations, including how to make a report, protections for those who report, and the liability for failing to report. Mandated Reporter is required as a 5 year rolling renewal requirement.

3. High School Instructional Assistants:

- **ALICE Safety Training [IBe]** (11:30 a.m. to 1:30 p.m.)
Location: Washington Technology Building
Presenters: Building and District Administrators
Description: Instructional Assistants will participate in various scenarios that reinforce and practice the ALICE (Alert Lockdown Inform Counter Evacuate) protocol for responding to violent intruders in school.
Materials: Instructional Assistants should wear comfortable clothes with sturdy shoes (no sandals or flip-flops) and be ready to move.
- **HS IA Google Basics Overview [ITe]** (1:30 p.m. to 2:30 p.m.)
Presenter: CJ McHugh, Instructional Technology Teacher
Location: HS Library Media Room
Description: Instructional Assistants will receive an overview of Google Basics and will have their questions regarding the Google Suite addressed.
Materials: Chromebooks will be distributed for use during this session.

2. Middle School Instructional Assistants:

- **ALICE Safety Training [IBe]** (11:30 a.m. to 1:30 p.m.)
Location: Washington Technology Building
Presenters: Building and District Administrators
Description: Instructional Assistants will participate in various scenarios that reinforce and practice the ALICE (Alert Lockdown Inform Counter Evacuate) protocol for responding to violent intruders in school.
Materials: Instructional Assistants should wear comfortable clothes with sturdy shoes (no sandals or flip-flops) and be ready to move.
- **MS IA Google Basics Overview [ITe]** (1:30 p.m. to 2:30 p.m.)
Presenter: John Bendekovits, Lead Technology Teacher
Location: Middle School Room 135
Description: Instructional Assistants will receive an overview of Google Basics and will have their questions regarding the Google Suite addressed.
Materials: Chromebooks will be distributed for use during this session.

Tuesday, June 11, 2019, Elementary IAs Only

1. Borough and Lehigh Elementary Instructional Assistants:

- **Mandated Reporter Training [IBe]** (1:00 p.m. to 3:00 p.m.)
Presenter: Presenter from Women's Resources of Monroe County, Inc.
Location: High School Cafeteria
Description: This presentation reviews the elements of child abuse, including the legal definitions of a child, perpetrator, and categories and indicators of abuse. The training provides an overview of mandated reporting obligations, including how to make a report, protections for those who report, and the liability for failing to report. Mandated Reporter is required as a 5 year rolling renewal requirement.

2. George Wolf and Moore Elementary Instructional Assistants:

- **Supporting Students with Executive Functioning Needs [ITe]** (1:00 p.m. to 3:00 p.m.)

Presenter: Dr. Amanda Helman, IU20 Consultant and Trainer

Location: District Office Board Room

Description: This workshop will provide IAs with an understanding of Executive Functioning needs and strategies to help support students with an array of executive functioning needs including paying attention, organizing, staying focused, regulating emotions, understanding different points of view, and keeping track of what they are doing.